

Imola - Bo - 31 Maggio/May - 2 Giugno/June 2024

Autodromo Internazionale Enzo e Dino Ferrari - Imola - Bo - 31 Maggio - 2 Giugno 2024

COMMUNICATION TO PARTICIPANTS

Date: 11 May, 2024
Subject: General information

From: Organizer
To: All Competitors/Drivers of all categories
Categories: CI GT Sprint-Italian F4 Championship-Porsche Carrera Cup-Mini Challenge-Zinox F2000 Formula Trophy
Pages: 9 Attachments: 12

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To operationally facilitate the pre-race management of the various categories involved, Mr. Competitors / Drivers are strongly requested to scrupulously follow the current F.I.A. / A.C.I. sporting rules, as well as the provisions of this circular, regarding:

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A) EVENT REGISTRATION

REGISTRATIONS FOR INDIVIDUAL SCHEDULED RACES

All entries must **imperatively** be received by Formula Imola Spa by **Monday 27nd May 2024 time 12.00** and must be accompanied by the appropriate entry fees.

The registration procedures for the events included in the ACI Racing Weekend 2024 are partially modified as follows:

Registration must take place as follows:

Competitors with an Italian license through the online "pre-registration" procedure on the ACI Sport website Race ID 24144.

Information on how to use this procedure can be found on the Aci Sport website.

Please note that pre-registrations, once accepted by the organizer, will no longer be visible or modifiable by the competitor.

N.B. A competitor with an Italian license can enter drivers with a foreign license in the race.

This procedure is **MANDATORY** for all Italian competitors and to it must be added the registration on the new "Circuitenter" portal which can be reached at the following link <https://circuitenter.it>

All competitors (with both an Italian license and a license from another Federation) must therefore **MANDATORY** register via the Circuitenter portal which can be reached at the following link <https://circuitenter.it>

To register it is necessary to register and create the profiles of the competitor, drivers, team, car and invoicing in the personal area, if not already done on the occasion of previous ACI Racing WE events,

Access the "Registrations" area to send registrations by selecting the profiles created, enter the mandatory payment account and add the required details.

By sending the registration, an automatic notification email will be generated and a summary of the forms to be prepared in view of the event.

Upon receipt of payment as indicated in the summary, a second notification email will be sent to confirm completion of registration.

Please remember that registrations will not be accepted unless accompanied by the registration fee, to be paid by registered bank transfer.

FORMULA IMOLA Spa – Piazza Ayrton Senna da Silva n. 1-40026 IMOLA –BO
Banca di Credito Cooperativo Ravennate e Imolese – Filiale di Imola Rocca
Intestato a Formula Imola Spa
Codice IBAN: IT 52J0854221001000000173613
BIC CODE: ICRAITRRF20

Strictly specify:
1) Name(s) of competitor(s)
2) Type of championship/Trophy/Cup in which is participating

The copy of the transfer account must contain the CRO number

The additional documentation and/or relating to administrative and technical checks must be sent via the CIRCUITENTER portal (<https://circuitenter.it>).

The documents must then be uploaded onto the front/back portal and duly completed and possibly signed if required.

- Payment
- Competitor License
- Drivers' License
- Drivers' medical certify. (if not present on the licence)
- Drivers' Abititation (if not present on the licence)
- Team license if present
- Starting permission in the case of foreign competitors and/or drivers
- Possible declaration from parents in the case of minor drivers
- Any identity documents in the case of minor drivers.
- ACI card
- Declaration of clothing

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The registration fee amounts are as follows:

Typology	Costs	Vat	Total
C.I. Gran Turismo Sprint Classe GT3	€ 1.800,00	€ 396,00	€ 2.196,00
C.I. Gran Turismo Sprint Classe GT Cup	€ 1.550,00	€ 341,00	€ 1.891,00
Porsche Carrera Cup Italia (1)	€ 1.748,40	€ 384,64	€ 2.133,04
Mini Challenge Evo	€ 1.134,00	€ 249,48	€ 1.383,48
Mini Challenge Pro-Lite	€ 907,20	€ 199,58	€ 1.106,78

(1) Including Free Practices

N.B. The date of making the payment (not the value date) will be considered for transfers.

Any pre-registration made after the deadline and/or for any registration form received after the deadline will not be considered valid.

B) FREE PRACTICE SESSIONS

FREE PRACTICE SESSIONS

The amounts of free practices are as follows:

Typology	Duration	Taxable	VAT	Total
Campionato Italiano Gran Turismo Sprint	50'	€ 350,00	€ 77,00	€ 427,00
Mini Challenge	25'	€ 175,00	€ 38,50	€ 213,50

ATTENTION!

Free practice sessions MUST BE MANDATORY PAID by bank transfer to the same bank account provided above for the entries and together with them and uploaded to the Circuitenter portal within the established deadlines.

The release of liability (Annex 2) MUST NOT BE SENT BY EMAIL NOR UPLOADED ON THE CIRCUITENTER PORTAL but duly signed in original it must be delivered as follows:

Only for participants in the Italian F4 Championship tests

from 16.00 to 19.00 on 29 May 2024 and from 08.00 to 09.00 on 30 May 2024

All other categories:

from 15.00 to 19.00 on 30 May 2024 and from 08.00 am to 13.00 on 31 May 2024 on the second floor of the Race Direction Building (Office 8-9).

FOR FREE PRACTICES, A STICKER WILL BE DELIVERED TO BE APPLIED TO THE CAR (WINDSHIELD TOP LEFT, DRIVER'S SIDE FOR TOURING AND GT CARS AND ON THE FACE ABOVE THE NUMBER FOR FORMULA CARS WHICH WILL ALLOW THEM TO ENTRY ON THE TRACK.

C) BOX

1) BOX RESERVATIONS

The box booking request must be made via the appropriate section on "Circuit Enter" no later than **May 23, 2024**.

The Box assignment is made by ACI Sport (Ciro Sessa).

The box confirmation will arrive via email from the "Circuit Enter" portal with the request and payment methods.

The assignment of the box is subject to acceptance and signing of the regulations and conditions of use of the spaces..

2) COSTS

The cost for all Weekend (Friday, Saturday, and Sunday) of each box is as follows::

Standard Box dimensions 16,00 x 6,60 meters	Euro	1.050,00 + IVA
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3) KEY PICKUP AND RETURN

The boxes will be available from 10.00 on Thursday 30th May 2024.

Delivery of the keys will be made as from 09.30 on Thursday 30th May 2024 at Reception of Race Control Building who will arrange for the relevant forms to be signed and collect a deposit of 100.00 euros as security for any damage..

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**The return of the keys must be made at Reception of Race Control Building until 18.00 of 2nd June 2024 after that time, but no later than 23.00., at the gatehouse at the Senna exit or to the attendant present in the paddock..
The deposit will be returned after checking the relative box.**

4) SECURITY PROVISIONS WITHIN THE BOX:

- ✓ Smoking or the use of open flames is prohibited inside the boxes
- ✓ Inside the boxes it is forbidden to deposit flammable materials (gasoline, etc.), which should be stored outdoors;
- ✓ Leave fire hydrants, fire extinguishers and any other fire-fighting equipment visible and accessible;
- ✓ Ensure that emergency exits, transit areas and escape routes are fully accessible, avoiding any obstruction;
- ✓ Deposit waste oils in the appropriate containers located at different points inside the Circuit;
- ✓ **In case of accidental spills of flammable liquids, oils or substances that may make the pavements slippery, promptly remove and clean them.;**

5) BOX AND PIT CLEANING

- ✓ It is prohibited to leave tires inside and outside the box at the end of the event.
- ✓ It is forbidden to apply stickers of any kind to the pit floor.
- ✓ The boxes shall be sanitized daily by the occupants using cleaning chemicals.
- ✓ Before the keys are returned, they must be cleared of any material not present at the time of delivery
- ✓ At the end of the event, any tape placed on the floor from the pit lane must be removed to have a clean surface.
- ✓ A fine of 150,00 euro will be applied if the tape is not removed properly.

We remind you that there is a ban on the abandonment of special waste inside the Circuit.

Special waste (such as tires, carpeting, elastomers, batteries, brake discs, empty gasoline drums, brake pads, oil and air filters, spray cans, tnt rolls, wooden pallets) must be removed from the facility and disposed of at the Customer's expense. Any cost of restoration and disposal will be charged by Formula Imola S.p.A. to the responsible parties. Exhausted oils must be deposited in the appropriate containers located at various points within the paddock.

NOTHING ELSE, such as oil filters, MUST BE STORED in the containers for waste oil.

Normal waste must be recycled in the appropriate bins located outside the garages.

D) TIMETABLE OF THE EVENT

1) TIMETABLE

The provisional timetable of the event will be published at www.acisport.it and at www.autodromoimola.it.

2) CIRCUIT ENTRANCE

Access to the Paddock is free and in compliance with the legislative provisions in force at the time.

Entry to the circuit is permitted:

- | | | |
|-------------------------|------------|--|
| - Wednesday 29 May 2024 | from 14.00 | to 20.00 (Only Italian F44 Championship) |
| - Thursday 30 May 2024 | from 10.00 | to 20.00 (Box-Garage) |
| - Thursday 30 May 2024 | from 14.00 | to 20.00 (Paddock) |
| - Friday 31 May 2024 | from 08.00 | to 20.00 |
| - Saturday 1 June 2024 | from 08.00 | to 20.00 |

Please strictly observe these times.

Transportation of materials and/or movement of heavy vehicles are not allowed during night hours unless specifically authorized by the Circuit Management.

During the weekend, access to the main paddock for loading and unloading of materials will only be allowed for a maximum duration of 45 minutes with the issuance of a delivery pass (subject to a cash deposit of 50.00 euros).

The entrance must take place strictly from Via Santerno - "Rivazza" gate entrance for people and vehicles, while from Piazza Senna the entrance will be exclusively pedestrian.

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3) ADMINISTRATIVE CHECKS:

COMPETITORS AND DRIVERS WITH ITALIAN LICENSES.

ONLY AND EXCLUSIVELY the competitors/drivers who do not comply with the documentation uploaded on the portal with the registration or with documents that have expired in validity must present themselves.

COMPETITORS AND DRIVERS WITH LICENSES OTHER THAN ACI LICENSES

WILL HAVE TO COMPULSORILY PRESENT THEMSELVES TO CARRY OUT THE SPORTING VERIFICATIONS (DOCUMENT CONTROL AND SIGNATURE VERIFICATION FORM)

The Administrative Checks will be held at the second Floor of Race Control Building (Office 8-9) as follows:

- from 09.00 to 12.30 on May 30th 2024 for all competitors and hosts of the Italian F4 Championship
- from 09.00 to 11.00 on May 31st 2024 for all competitors and drivers with a license from another ASN and for ACI Sport license holders who are not in compliance with the documentation sent (declaration for minors, expired medical certificates, etc.).

4) TECHNICAL SCRUTINEERS:

As per regulations, **pre-race scrutineering will be conducted in attendance** at the Scrutineering Box or directly at the **Team structures inside the paddock.**

The clothing forms can be downloaded at the following

link:<https://www.acisport.it/it/acisport/normativa/regolamenti-tecnici/2024>

Please observe the following:

- **Clothing Declaration (DA): This must be uploaded to the 'Circuit Enter' portal, The declaration must be presented IN ORIGINAL during scrutineering.**

Competitors may use the equipment located in the scrutineering premises in compliance with current health regulations.

5) TEAM MANAGERS AND DRIVERS BRIEFING

Briefings will be held at the Briefing Room post on the first Floor of the Pit Control Building with access from staircase D.

6) TRACK WALK DRIVERS

The track walk for Drivers **only and exclusively on foot (no bicycles or scooters "monopattini")** with entrance next to the Race Control Building is scheduled at the following times::

- Wednesday 29 May 2024 from 15.00 to 20.00 (Only Italian F4 Championship)
- Thursday 30 May 2024 from 19.00 to 20.30

7) EXIT BILGES DISMANTLING STRUCTURES

We remind all participants that the dismantling of structures and the movement of vehicles may take place - for safety reasons - **only at the end of the last scheduled race.**

Any failure to comply with this provision will be reported to the Stewards for the measures provided for in the Regulations.

E) EVENT LOGISTIC

1) PASS DISTRIBUTION OF PASSES FOR COMPETITORS AND SERVICES

Access to the Paddock is free so no "Paddock" passes will be provided but only Service passes (Pit Lane and Pit Wall, Media, Organization etc.).

Only and exclusively for the Italian F4 Championship, the distribution of service passes for Competitors will be carried out on the **second floor of the Race Direction Building (Office 8-9)** at the following time with the delivery of the liability discharges for free practice on **Wednesday 29 May 2024 from 16.00 to 19.00 and Thursday 30 May 2024 from 08.00 to 09.00.**

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The distribution of service passes for Competitors will be carried out at **second Floor of Race Control Building (Office 8-9)** at the following times at the time of the delivery of the responsibility discharges for free practices at the following times **from 15.00 to 19.00 of Thursday 30 May 2024 from 08.00 to 13.00 of Friday 31 May 2024.**

The distribution of service passes for Services (Promoters, Tires men, Miscellaneous Services) will be made at **second Floor of Race Control Building (Office 1 Sport Office) from 14.00 to 19.00 of Thursday 30 May 2024 from 08.30 to 13.00 and from 14.00 to 19.00 of Friday 31 May 2024.**

2) **ACCESS TO THE GRID**

Access to the grid is allowed only to Pit-Wall pass holders.

3) **ACCREDITATION CENTRE**

The accreditation centre will be in **Via Lambertini, 8 - Imola - Bo** (attachment 7) and will observe the following hours::

- Friday 31 May 2024 from 08.00 to 19.00
- Saturday 01 June 2024 from 08.00 to 18.00
- Sunday 02 June 2024 from 08.00 to 12.00

Team/clients may use the delivery service for a maximum of 10 envelopes, which must:

- Be closed;
- Carry the sender (team/client) name;
- Guest's name and surname;
- Name and number of a representative to be contacted in case of need;

For the collection of envelopes, it will be necessary to show an identification document.

4) **TRANSPONDER DISTRIBUTION**

Transponders must be collected at the timing room located on the first floor of the Pit Building between the Briefing Room and the Press Room (Track side) with access from staircase D at the following times:

- Wednesday 29 May 2024 from 16.00 to 19.00 (Italian F4 Championship only)
- Thursday 30 May 2024 from 16.00 to 19.00
- Friday 31 May 2024 from 08.00 to 19.00

Transponders must be **returned** always at the local timing room on **Sunday 02 June within 30' from the end of the last scheduled race.**

5) **ENTRY OF SERVICE VEHICLES AND CARS**

The entrance to the Paddock and to the boxes for the assistance means (Trucks, Vans, and Cars) it must take place strictly from Via Santerno - "Rivazza" gate entrance.

6) **MEDIA CENTRE**

The Press Room, located on the second floor of the Box Building with entrance from Staircase E and will observe the following hours:

- Thursday 30 May 2024 from 14.00 to 18.00
- Friday 31 May 2024 from 08.00 to 20.00
- Saturday 01 June 2024 from 08.00 to 20.00
- Sunday 02 June 2024 from 08.00 until the departure of the last journalist

7) **OFFICIAL NOTICEBOARD**

The Official Notice Board will be only and exclusively Virtual and will be active from **Thursday 30 May 2024** at the following links

https://webapp.sportity.com/channel/ARW_24 and on the Sportity platform using the password ARW_24 and accessible via App. (Attachment 6)

8) **RANKINGS DISTRIBUTION**

No paper copies of the rankings will be distributed, which will be available at the following links:

- <https://livedataacisport.perugiatiming.com>

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9) RADIO FREQUENCIES

Please note that as per the provisions of the Ministry of Economic Development each participating team that will use frequencies and radio equipment must apply for and obtain from the Ministry at the following email address the temporary license for use of frequencies and radio equipment. frq.temp@mise.gov.it. (See Attachment 5).

F) CIRCUIT LOGISTIC

1) OVERNIGHT STAY AT THE CIRCUIT

Motorhomes, campers or suitably equipped vehicles are allowed to stay overnight at the Circuit only if suitable areas are available and in the appropriate spaces.

2) TELEVISION SIGNAL DISTRIBUTION

Please note that the distribution of television signals inside the boxes and paddock of the Circuit is in digital terrestrial HD. You are requested to tune your equipment to receive the TV signal distributed inside the Circuit.

3) AUDIO-VIDEO BROADCASTS

We remind you all those who during the event will use within their hospitality / tensile structures etc... audio and / or video equipment there is an obligation to pay SIAE rights, which must be made in advance at:
SIAE Agency of Imola - 40026 Imola (Bo) phone +39 0542 24424 - mail imola@mandatarie.siae.it.

4) CERTIFICATION OF TEMPORARY STRUCTURES WITHIN THE PADDOCK

Attached hereto is the communication (Attachment 3) regarding the certification documentation for the authorization to install temporary structures within the paddock during the event.

This documentation must be sent to our technical office - Geom. Simone Magnani (tel. +390542655129) - at the following email: simone.magnani@autodromoimola.it **NO LATER THAN DAY Thursday 23 May 2024.**

5) MUNICIPAL BILBOARD TAX

All those who intend to display flags, banner, etc. visible from outside, there is an obligation to pay a municipal advertising tax of **6,72 euros** per square meter. We therefore invite you to contact the circuit offices (info@autodromoimola.it) for arrangements on how to pay this municipal tax.

6) WI-FI AREA

Free and free WI-FI service is available in the Paddock, inside the boxes and in the Pit-Lane.

The name of the WI-FI line is: **Autodromoimola**.

Upon request, private internet connections for exclusive use may be activated inside the boxes for a fee as per the appropriate prospectus (Attachment 4). The request must be made no later than **Thursday 23 May 2024**.

7) HOURLY NOISE LIMIT

It is mandatory to comply with the following hourly limit: 08.30- 19.00 unless otherwise stipulated in the timetable.e

8) MISCELLANEOUS SERVICES REQUESTS

Requests for miscellaneous services (Facility Rental, Vigilance services, Dedicated Internet Lines, etc.) should be sent by email at the following address info@autodromoimola.it or telephone +39 0542-655111

9) BAR - CATERING

There is a Self-Service Restaurant service "Carburo" from Thursday 30th 2024 to Sunday 02nd 2024 of May from 12.00 to 15.00.

There is a Bar service on the following Days and Hours.

- Thursday 30 May 2024 from 08.00 to 18.00
- Friday 31 May 2024 from 08.00 to 20.00
- Saturday 01 June 2024 from 08.00 to 20.00
- Sunday 02 June 2024 from 08.00 until the end of the track activity

For self-service restaurant reservations or meal vouchers: to be arranged, pit deliveries for non-catered teams, contact the "Carburo" restaurant directly or contact them at the following email ristorantecarburo@lafenicecatering.it

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10) INTERNAL FUEL DISTRIBUTION

There is a fuel station inside the Circuit which runs the following hours: 24h/24h

Payment: Self Service only with Credit Cards.

Invoicing requests should be addressed to: m.serafini@coopcapri.it

G) SAFETY INFORMATION FOR EVENT PARTICIPANTS

1) SAFETY- RELATED INFORMATION FOR EVENT PARTICIPANTS (TEAMS)

For all participants (Teams), the safety provisions to be followed inside the Circuit are outlined in the document named "Information on Specific Risks - Imola Circuit" published on the Circuit website and as a further communication to participants on the Aci Sport Website of which **Teams must take mandatory notice**.

2) GENERAL AND SAFETY INFORMATION INSIDE THE CIRCUIT

The event will also be open to the public regarding the Paddock in compliance with the regulations in force at the time. Please note that throughout the event the current health protocols required by the regulations in force during the period of the event must be respected.

Please note that the health protocols required by current legislation during the period of the event must be respected throughout the event

3) WASTE DISPOSAL

We inform you that the events organized within the "Enzo e Dino Ferrari" Circuit of Imola are ISO 20121 certified therefore a system of waste collection will be active where you will find the following containers

- BLUE colored containers specifically for the collection of waste consisting of PAPER/CARDBOARD
- YELLOW containers specifically for the collection of waste consisting of PLASTICS/CANS
- GREEN-colored containers specifically for the collection of waste consisting of GLASS
- BROWN-colored containers specifically for the collection of waste consisting of ORGANIC
- WHITE-colored containers specifically for the collection of INDIFFERENT waste.

Special Waste

We remind you that there is a ban on the abandonment of special waste inside the Imola circuit as specified in article 8.2 of the general regulations below and available in full at the following link:

<http://www.autodromoimola.it/regolamento/>

8.2 It is absolutely forbidden to leave in the areas used by the Client waste even of a special nature such as, by way of example: tires, batteries, containers containing oil/fuel and vehicle parts in general etc. The materials that the Customer intends to dispose of must be properly disposed of at his/her own care and expense. If this is not complied with, the Customer shall reimburse the disposal costs to the Manager.

Therefore, it is requested that the following information be disseminated as soon as possible to all participants of the event because with the support of all those present, we will be able to ensure the environmental sustainability of the event.

H) SPECTATOR/PUBLIC ENTRANCE

Access to the Paddock is free both with entrance from Piazza Senna and from the Rivazza entrance and in compliance with the legal provisions in force at the time.

I) CIRCUIT TIMES AND CONTACTS

Autodromo Internazionale Enzo e Dino Ferrari
Formula Imola Spa a socio unico
Via Piazza A. Senna n. 1 - 40026 Imola - Bo -
Switchboard +39 0542-655111 - Fax +39 0542-30420.

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The circuit management offices located at Race Control Building will observe the following hours:

- Thursday 30 May 2024 from 08.30 to 18.00
- Friday 31 May 2024 from 08.30 to 18.00
- Saturday 01 June 2024 from 08.30 to 18.00
- Sunday 02 June 2024 from 08.30 to 18.00

The documents listed in the present document can entirely be found on and downloaded from the following online folder https://drive.google.com/drive/folders/100eJ4pMjA0sSS6hSk_Ftl1lqZjA5aGV2

It is trusted that everyone will cooperate fully so that the management of the event will run smoothly.

Sports Office

Attachments

- Liability_Waiver_car_Free_Practices (Adults and Minors)
- Installs_Structures_Imola_Circuit
- Imola_prices_temp_Vlan_internet Lines
- Info for radio frequencies
- App Sportity - Notice Board

INFORMATIVE



HOLDER OF THE PROCESSING:

Greenlandia S.R.L.
via G.B. Piatti 23 (00185) Roma - Italia

DESCRIPTION AND PURPOSE OF PERSONAL DATA PROCESSING:

The people present at this site on _____ may be photographed and/or filmed by Greenlandia S.R.L. in the context of the production of an audiovisual work (the 'Work').

The image and voice of the persons photographed and/or filmed may be reproduced, transmitted, disseminated, printed and/or published, directly and/or through third parties, by any means of transmission and/or dissemination and/or technology currently known (including the Internet) or which will be invented in the future, without limitation of time, throughout the world. The complete information on the processing of personal data is available on the website www.groenlandiagroup.com.

As a data subject, you have a number of rights, in particular the right to request access to your personal data from the data controller.

You may contact Greenlandia S.R.L. by writing to the e-mail address: privacy@groenlandiafilm.com